

**STATE OF LOUISIANA**  
**DEPARTMENT OF TRANSPORTATION**  
**AND DEVELOPMENT**

**PROPOSAL**

STATE PROJECT NO. 022-06-0045 (PART 2) (November 18, 2004)  
FEDERAL AID PROJECT NO. 1300(500)  
SALE OF BUILDINGS  
CATAHOULA PARISH

## NOTICE

### SALE OF STATE-OWNED BUILDINGS AND APPURTENANCES "WHERE IS - AS IS"

Sealed bids for the sale of State-owned buildings and appurtenances will be received by the Louisiana Department of Transportation and Development, Real Estate Section, 8545 United Plaza Blvd., Suite 300, Baton Rouge, Louisiana 70809 until 4:15 P.M. on Wednesday, November 17, 2004, after which bids will be received in the Louisiana Department of Transportation and Development Auditorium, 1201 Capitol Access Road, Baton Rouge, Louisiana, from 9:00 A.M. until 10:00 A.M. on Thursday, November 18, 2004, at which time and place bids will be publicly opened and read. No bids will be received after 10:00 A.M.

STATE PROJECT NO. 022-06-0045 (PART 2) (November 18, 2004)

FEDERAL AID PROJECT NO. 1300(500)

SALE OF BUILDINGS AND APPURTENANCES, Parcel No. 02-06-01-01-A, portable wood frame building on piers, approximately 576 square feet, having a total of 4 rooms (3 offices and 1 bath), with handicapped ramp and steps, located at 311 Fourth Street, Jonesville, Catahoula Parish, Louisiana 71343.

PERFORMANCE GUARANTY: Item No. 02-06-01-01-A, \$576.00

DISTRICT PROPERTY MANAGER: Ronnie D. Smith, Real Estate District Manager, 6217 LA Highway 15, Post Office Box 110, Chase, Louisiana 71324, telephone 318-412-3250 or 800-256-1610.

Bids must be submitted on forms provided by the Department. Bid forms may be obtained upon request from Suite 379, 8545 United Plaza Blvd., Baton Rouge, Louisiana 70809, Phone 225-237-1241. Bid forms may also be downloaded from the Department's Real Estate web site, [http://www.dotd.state.la.us/highways/project\\_devel/realestate/realestate.asp](http://www.dotd.state.la.us/highways/project_devel/realestate/realestate.asp). Written requests for bid forms should be sent to Louisiana Department of Transportation and Development, Real Estate Section, 8545 United Plaza Blvd., Suite 300, Baton Rouge, Louisiana 70809. Bids should be mailed to 8545 United Plaza Blvd., Suite 300, Baton Rouge, Louisiana 70809.

Both the Cash Offer and a Performance Guaranty for each item bid shall be enclosed with the bid.

Buildings offered for sale may be occupied, locked or boarded up. The buildings may be inspected by prospective bidders by appointment only between the hours of 8:00 A.M. and

4:00 P.M., Monday through Friday, by contacting the District Property Manager or his/her authorized representative.

The right is reserved to reject bids and waive informalities.

SECRETARY, DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

LOUISIANA  
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

INSTRUCTIONS TO BIDDERS  
SALE OF BUILDINGS

**SUBMITTAL OF BIDS:** Bidders may bid on any or all items; however, a separate cash offer and a performance guaranty shall be submitted for each item bid. Bids must be submitted on the form provided herein and the cash offer shall be written in ink. The proposal and Act of Sale must also be signed in ink. The bidder must also execute his/her portion of the enclosed Act of Sale for each item on which he/she bids and have his/her signature witnessed by two witnesses. The portions of the Act of Sale which must be completed by the bidder are shown on the enclosed sample. Failure of the bidder to submit the Act of Sale properly executed along with his/her bid will be cause for rejection of his/her bid. If the bidder desires to change a bid price, he/she may do so by striking through the original bid price, writing the new bid price in ink and initialing. The proposal, cash offer, performance guaranty, Act of Sale and other information specified in the proposal shall be submitted in a sealed envelope so marked as to indicate its contents without being opened. This envelope shall be placed in another which shall be sealed, addressed and delivered to the Louisiana Department of Transportation and Development, Baton Rouge, Louisiana, before the time specified for opening bids. Bids received after the time specified will be returned to the bidder unopened.

**CASH OFFER:** The cash offer for each item bid must be enclosed with the bid. The cash offer shall be either a certified check, official check, cashier's check, postal money order or bank money order; and shall be made payable to the Louisiana Department of Transportation and Development.

Cash offers of successful bidders will be used for payment of each item. Cash offers of unsuccessful bidders will be returned to bidders after determination of successful bidders.

**PERFORMANCE GUARANTY:** The performance guaranty for each item bid must be enclosed with the bid; must be in the amount specified in the "Notice" elsewhere herein; and must be made payable to the Louisiana Department of Transportation and Development.

The performance guaranty shall be a bond, certified check, official check, cashier's check, postal money order or bank money order. If the performance guaranty is a bond, it shall be similar to the bond form elsewhere herein and shall be guaranteed by a surety company authorized to do business in Louisiana.

Performance guaranties, except those of successful bidders, will be returned to bidders after determination of successful bidders.

All cost for furnishing performance guaranties shall be borne by the bidder.

**REJECTION OF BIDS:** Proposals submitted without both a Cash Offer and a Performance Guaranty for each item bid will be rejected. Proposals submitted with incomplete bids, additions not called for, or conditional or alternate bids not called for, or without the proper signatures will also be rejected.

LOUISIANA  
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

CONDITIONS OF SALE  
BUILDINGS

**GENERAL:** The following conditions shall govern all offers to buy and shall apply to the sale of the buildings and all appurtenances thereto, "Where is - As is at the time sale is passed," listed in the "Bid Schedule" of this proposal, should any offer be accepted by the Department.

**APPURTENANCES:** "Appurtenance" shall be defined as: That which belongs to something else; something annexed to another thing more worthy as principal, and incident to it, such as outbuildings.

**AWARD OF SALE:** The award of sale, if awarded, will be made to highest responsible bidder on each item immediately after determination of the successful bidder.

**ACT OF SALE:** The Act of Sale for each item in the "Bid Schedule" will be prepared by the Department at no cost to the purchaser. In order to expedite the preparation of the Act of Sale there is included herewith an Act of Sale for each item listed in the "Bid Schedule". The bidder must execute his/her portion of the Act of Sale for each item on which he bids in ink and have his/her signature witnessed by two witnesses and enclose it with his/her bid. The portions of the Act of Sale which must be completed by the bidder are shown on the sample Act of Sale enclosed. Failure of the bidder to submit the Act of Sale properly executed along with his/her bid will be cause for rejection of his/her bid. The Department will execute its portion of the Act of Sale and date it immediately after determination of the successful bidder.

**PAYMENT:** The cash offer of the successful bidder (included with the bid) on each item shall become payable to the Department at the time of award of sale. Cash offers of unsuccessful bidders will be returned to bidders after determination of successful bidders.

**FORFEITURE OF TITLE:** If the purchaser of an item fails to remove his/her buildings and appurtenances within the specified time, otherwise delays, neglects or defaults in removal of said buildings and appurtenances in accordance with the requirements of this proposal, title to said buildings and appurtenances shall be automatically forfeited to the Department, even though the buildings and appurtenances have been partially demolished or partially removed from their original location. In addition, all monies deposited with the Department as payment for the item will become the property of the Department, and the punitive amount of the performance guaranty will become payable to the Department, and the purchaser will be ineligible for bidding on future sales.

**LAWS TO BE OBSERVED:** The purchaser shall comply with all Federal, State and local laws, ordinances and regulations affecting the purchase and removal of the buildings and appurtenances, and shall indemnify the Department and its representatives against any claim or liability arising from violation of any such law, ordinance or regulation.

Liquefied petroleum gas tanks and systems shall be removed in accordance with rules and regulations of the Liquefied Petroleum Gas Commission, Baton Rouge, Louisiana.

**SANITARY PROVISIONS:** The purchaser shall observe rules and regulations of the State Board of Health and of all local health officials, and shall take all necessary precautions to avoid unhealthy conditions.

**PERMITS AND LICENSES:** The purchaser shall procure all permits and licenses, pay all charges and fees, and give all notices necessary to lawful removal of the buildings and appurtenances.

**RESPONSIBILITY FOR DAMAGE CLAIMS:** The purchaser shall indemnify the Department and its representatives against all claims arising from injuries to persons or damages to property due to neglect by the purchaser.

**PRESERVATION AND RESTORATION OF PROPERTY, TREES, MONUMENTS, ETC.:** The purchaser shall be responsible for preservation of public and private property, trees, shrubs, monuments, etc., adjacent to the right of way on which the buildings and appurtenances are located and shall take every precaution to prevent damage thereto. Land monuments, property markers and right of way markers shall not be removed by the purchaser without proper authority.

The purchaser shall be responsible for damage done to public or private property due to any act, omission, neglect or misconduct in the execution of the work, or defective work or material, and shall restore, at his/her expense, such property to a condition similar or equal to that existing before damage was done by repairing, rebuilding or otherwise restoring same, or shall make good such damage in an acceptable manner.

**REMOVAL:** All removal activities shall be coordinated with Department's roadway contractor if project contract has been awarded.

Each building and appurtenances shall be removed to ground level. Removal shall include piping, wiring, plumbing and other accessories above and below ground which are attached to or are part of a building, all sheds, garages, outhouses and other appurtenances; however, removal of fences, shrubs, plants and other growth shall be optional with the purchaser. The purchaser shall also remove and dispose of all trash, debris, house piers, steps, broken concrete, bricks and other materials that would interfere with grass cutting operations, and shall mow each lot. Upon satisfactory removal of the item and acceptance of the site by the Department, the performance guaranty will be immediately returned to the purchaser.

**TIME LIMIT:** The purchaser shall remove all buildings and - appurtenances to which he/she has acquired title within sixty (60) calendar days after notification by the Department to begin moving operations.

STATE PROJECT NO. 022-06-0045 (PART 2) (November 18, 2004)  
Sheet 1

PHOTOGRAPHS AND DESCRIPTIONS

Item No. 02-06-01-01-A

Address: 311 Fourth Street,  
Jonesville, Catahoula Parish,  
Louisiana 71343

Description: portable wood frame  
building on piers, approximately 576  
square feet, having a total of 4 rooms  
(3 offices and 1 bath), with  
handicapped ramp and steps

SALE OF BUILDINGS  
STATE PROJECT NO. 022-06-0045 (PART 2) (November 18, 2004)

**BID SCHEDULE**

Sale of State-owned buildings and appurtenances "WHERE IS - AS IS AT THE TIME THE SALE IS PASSED" located within the right-of-way limits of the BLACK RIVER BRIDGE AT JONESVILLE.

ITEM NO. 02-06-01-01-A	ADDRESS	BID AMOUNT
02-06-01-01-A	311 Fourth Street, Jonesville, Catahoula Parish, Louisiana 71343	\$_____

NOTE: The buildings offered for sale shall be numbered by the Department and the number shown on each building shall correspond to the respective item number as shown in the "Bid Schedule" of the proposal.

FOR EXAMPLE: The buildings to be sold under Item No. 02-06-01-01-A shall be numbered 02-06-01-01-A on the premises.



**PROPOSAL**  
SALE OF BUILDINGS

STATE PROJECT NO. 022-06-0045 (PART 2) (November 18, 2004)

FEDERAL AID PROJECT NO. 1300(500)

SALE OF STATE-OWNED BUILDINGS AND APPURTENANCES LOCATED WITHIN  
THE RIGHT-OF-WAY LIMITS OF THE BLACK RIVER BRIDGE AT JONESVILLE

CATAHOULA PARISH

ROUTE LA-US 84

Department of Transportation and Development  
Baton Rouge, Louisiana

The undersigned offers to purchase for cash payment the state-owned buildings and appurtenances at the price offered for each item in the "Bid Schedule" attached hereto.

The undersigned certifies that he/she has examined the buildings and appurtenances offered for sale and has satisfied himself/herself as to their condition, and conditions to be encountered in removing said buildings and appurtenances.

The undersigned further certifies that he/she has examined the "Conditions of Sale" attached hereto and agrees to abide by said conditions.

BIDDER'S NAME \_\_\_\_\_  
(Please Print)

STREET ADDRESS \_\_\_\_\_

P.O. BOX \_\_\_\_\_ TELEPHONE \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

SIGNATURE OF BIDDER \_\_\_\_\_

DATE \_\_\_\_\_

SOCIAL SECURITY NO. \_\_\_\_\_

TAX ID NO. (If applicable) \_\_\_\_\_

LOUISIANA  
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

**PERFORMANCE BOND**

SALE OF BUILDINGS

---

as Principal, and \_\_\_\_\_

---

a surety company authorized to do business in Louisiana, as Surety, are bound, in solido, unto the Department of Transportation and Development and unto all subcontractors, workmen, laborers, mechanics, and furnishers of materials and equipment, in the sum of

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\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_),

payable in lawful money of the United States, and to this bond do obligate their heirs, successors and assigns.

The condition of this bond is such, that if the Principal performs the work as described in the proposal made and entered into on this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, to complete

State Project No. 022-06-0045 (Part 2) (November 18, 2004)

entitled "SALE OF BUILDINGS"

Route No. LA-US 84, Catahoula Parish.

according to the stipulations in said proposal; pays all sums due on materials and supplies used and wages earned by workmen employed on the work; abides by the terms in said proposal at the time and in the manner and form specified; performs all labor and work; and furnishes all materials specified in said proposal in accordance with the terms of said proposal; this obligation shall be void; otherwise to remain in effect.

It is agreed by the parties to this Bond that the same is given in accordance with Louisiana Revised Statutes of 1950, Title 38, Chapter 10, Sections 2241 to 2248 inclusive.

In faith whereof, we have subscribed this obligation at Baton Rouge, Louisiana.

WITNESS OUR HANDS AND SEALS, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

WITNESSES

\_\_\_\_\_

\_\_\_\_\_

PRINCIPAL

\_\_\_\_\_

By\_\_\_\_\_

\_\_\_\_\_

Typed or Printed Name

\_\_\_\_\_

Surety

\_\_\_\_\_

By\_\_\_\_\_

Attorney-in-Fact

\_\_\_\_\_

\_\_\_\_\_

Typed or Printed Name

I certify that I am, as of the date of this bond, a licensed Resident Agent of Louisiana in good standing with the Louisiana Insurance Commission and authorized to Countersign this bond on behalf of the surety identified herein.

By\_\_\_\_\_

\_\_\_\_\_

Typed or Printed Name

\_\_\_\_\_

Name of Agency

\_\_\_\_\_

Address

STATE PROJECT NO. 022-06-0045 (PART 2) (November 18, 2004)

**ACT OF SALE**  
SALE OF BUILDINGS

This agreement is executed on this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_\_, between the Department of Transportation and Development, acting through the  
Real Estate Administrator, Party of the First Part, hereinafter designated as "Department", and  
\_\_\_\_\_  
\_\_\_\_\_, domiciled and doing business in  
\_\_\_\_\_, Party of the Second Part, hereinafter  
designated as "Purchaser".

In consideration of the agreements herein contained, to be performed by the parties hereto and  
of the payments hereinafter agreed to be made, it is mutually agreed as follows:

The Purchaser shall furnish all materials, equipment and labor and perform the required  
work, consisting of removing buildings identified as Item No. 02-06-01-01-A and described  
on the Photographs and Descriptions sheet, in a thorough and workmanlike manner to the  
satisfaction of the Real Estate Administrator in accordance with the proposal filed with the  
Department dated \_\_\_\_\_, said proposal is made a part hereof as fully  
as if set out herein and hereby becomes a part of this Act of Sale.

All removal activities shall be coordinated with Department's roadway contractor if  
project contract has been awarded.

The Department agrees to accept and the Purchaser agrees to pay for the buildings at the price  
stipulated in said Proposal in lawful money of the United States at the time and in the manner set  
forth in the Conditions of Sale.

Performance will begin on the date stipulated that the parcel will be vacated or as directed in  
writing by the District Property Manager. If a parcel is vacated by the occupant prior to the  
specified date the Purchaser may request and the District Property Manager may authorize the  
Purchaser to begin work on that parcel. In no event will the Purchaser begin work prior to the  
occupant vacating the premises and all personal belongings of the occupant being removed. All  
work required in connection with the sale will be completed within the time limit specified in  
the proposal subject to such extensions as may be authorized.

STATE PROJECT NO. 022-06-0045 (PART 2) (November 18, 2004)

Total cost of Item No. 02-06-01-01-A is \_\_\_\_\_

\_\_\_\_\_ DOLLARS (\$\_\_\_\_\_).

This contract shall become effective on the date that it is signed by the Real Estate Administrator.

In witness whereof, the Purchaser and the Real Estate Administrator have hereunto subscribed their names.

WITNESSES

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Purchaser

State of Louisiana  
Department of  
Transportation and Development

By \_\_\_\_\_

Real Estate Administrator

# **SAMPLE**

ITEM NO.  
02-06-01-01-A  
STATE PROJECT NO.  
022-06-0045  
(PART 2)  
(November 18, 2004)

## **ACT OF SALE** **SALE OF BUILDINGS**

This agreement is executed on this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_\_, between the Department of Transportation and Development, acting through the  
Real Estate Administrator, Party of the First Part, hereinafter designated as "Department", and  
\_\_\_\_\_  
(Name of Purchaser)  
domiciled and doing business in \_\_\_\_\_ (City, State) \_\_\_\_\_,  
Party of the Second Part, hereinafter designated as "Purchaser".

In consideration of the agreements herein contained, to be performed by the parties hereto and  
of the payments hereinafter agreed to be made, it is mutually agreed as follows:

The Purchaser shall furnish all materials, equipment and labor and perform the required  
work, consisting of removing buildings identified as Item No. 2-6-1-01-A and described on  
the Photographs and Descriptions sheet, in a thorough and workmanlike manner to the  
satisfaction of the Real Estate Administrator in accordance with the proposal filed with the  
Department dated \_\_\_\_\_ (date of proposal), said proposal is made a part hereof as fully as  
if set out herein and hereby becomes a part of this Act of Sale.

All removal activities shall be coordinated with Department's roadway contractor if project  
contract has been awarded.

The Department agrees to accept and the Purchaser agrees to pay for the buildings at the  
price stipulated in said Proposal in lawful money of the United States at the time and in the  
manner set forth in the Conditions of Sale.

Performance will begin on the date stipulated that the parcel will be vacated or as  
directed in writing by the District Property Manager. If a parcel is vacated by the occupant  
prior to the specified date the Purchaser may request and the District Property Manager may  
authorize the Purchaser to begin work on Property Manager may authorize the Purchaser to  
begin work on that parcel. In no event will the Purchaser begin work prior to the occupant  
vacating the premises and all personal belongings of the occupant being removed. All work

required in connection with the sale will be completed within the time limit specified in the proposal subject to such extensions as may be authorized.

## SAMPLE

STATE PROJECT NO. 022-06-0045 (PART 2) (November 18, 2004)

Total cost of Item No. 02-06-01-01-A is \_\_\_\_\_ (Bid price in words and numbers--  
Example: TWO THOUSAND ONE HUNDRED ONE AND 50/100 DOLLARS  
(\$2,101.50)\_\_\_\_\_.

This contract shall become effective on the date that it is signed by the Real Estate Administrator.

In witness whereof, the Purchaser and the Real Estate Administrator have hereunto subscribed their names.

W I T N E S S E S

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Signature)  
Purchaser

State of Louisiana  
Department of  
Transportation and Development

By \_\_\_\_\_  
Real Estate Administrator

\*\*\*\*\*

### DID YOU REMEMBER TO . . .

1. Enclose Bid Schedule?
2. Proposal?
3. Performance Guaranty? (\*\*IN ONE OF THE FORMS  
STATED)
4. Act of Sale?



